University of Maryland Faculty Physicians, Inc. has retained Kirby Partners to identify, qualify and present individuals for this position.

**About University of Maryland Faculty Physicians, Inc.**

University of Maryland Faculty Physicians, Inc. offers expert, convenient care in more than 40 specialties.

**University of Maryland Faculty Physicians locations:**

- Anne Arundel County
- Baltimore City
- Baltimore County
- Charles County
- Carroll County
- Harford County
- Howard County
- Prince George’s County

University of Maryland Faculty Physicians, Inc. (UM FPI) is made up of more than 1,400 faculty members from the University of Maryland School of Medicine, and has offices located across Maryland. Its providers conduct cutting-edge research and clinical trials. UM FPI provides access to services from one of the nation’s leading academic medical centers; patients can receive the highest-quality care and latest treatment options available, right in their neighborhood.

**Key Network Indicators**

- 1 million patient visits
- $175 million annual revenue
- 1,000 non-physician staff
- 19 professional associations
Position Description

<table>
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<tr>
<th>Title</th>
<th>Chief Information Officer</th>
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<tbody>
<tr>
<td>Location</td>
<td>Baltimore, Maryland</td>
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<tr>
<td>Responsible To</td>
<td>Chief Corporate Officer</td>
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The CIO will direct, plan and manage FPI’s Information Systems policies, procedures and resources to assure the development and implementation of information technology infrastructure, voice and data network, Web and Internet services, software development and application portfolio management and related functions (communications, office systems, production activities, etc.). The CIO also serves in the capacity of Chief Security Officer and is responsible for the organization’s information technology security plan.

Responsibilities include:

1. Participate as a member of the Executive Staff team in the development and ongoing review of FPI’s strategic plans, budgets, operating plans, and policies. Responsible for the development and operational management of GE/IDX/EPIC systems which provides professional administration billing services to the FPI faculty practices.
2. Manage at the highest level the relationship necessary with the University of Maryland Medical System (UMMS) for FPI’s effective use of Epic systems. Manage relationships with the University of Maryland, Baltimore (UMB) campus IT leaders.
3. Establish the current and long-range direction of technology aimed at keeping the organization on the forefront of change. Direct long-range planning and development programs to ensure the best use of FPI’s growth and profitability. Provide technical vision, advice, guidance, direction, and authorization to carry out major plans and procedures.
4. Direct the continuing review and analysis of present systems and methods and the formulation of new and revised systems to determine changes to improve operations, reduce costs, and enhance overall efficiency of operations.
5. Ensure regular contact with the vendors; develop bid specs and negotiate vendor contracts for all software/hardware purchases. Keep abreast of technological changes and innovations and technological advances in new software programs for billing/practice management.
6. Oversee the development of documents, policies and procedures of operations for problem analysis, system design, programming, system testing, system documentation, and computer operations for data processing, billing and collection systems.
7. Provide technical and systems advice and consultation. Assist departments in the selection and setup of applications appropriate to their activities.
8. Promote the interfacing and control of FPI’s present technology and the dissemination of technological information throughout the organization.
9. Communicate the organization’s product and technology direction to FPI’s strategy partners, financial analysts, and internal and external entities as necessary.
10. Maintain a keen awareness of trends, general direction and new technology entailed in the practice management technology and telecommunications industry.
11. Manage the recruitment, hiring, training and evaluations of ITM department staff.
12. Define problems, collect data, analyze available information and evaluate results to choose the best solution to solve problems and make high impact decisions.
13. Encourage and build mutual trust, respect and cooperation among team members across departmental lines.

**Leadership Profile:**

**Required:**

- A minimum of 15 years of progressively responsible experience in a mid-sized to large company directing and overseeing information technology management.
- Bachelor’s degree in Computer Science, Information Technology or related field.
- Advanced knowledge of both technology and general management and the ability to integrate new or existing technologies into the business.
- A proven strong customer service focus.
- Demonstrated ability to make operational and management decisions in response to changing conditions and in emergencies.
- Proven ability to establish and maintain effective working relationships with all levels of personnel and present information to numerous audiences.
- Ability to develop ITM financial and related operational information.
• Demonstrated knowledge of:
  o Medical group business and technology needs.
  o Ongoing practice management and health care trends, health care legislation and regulatory standards.
  o Health information technology standards and capabilities, vendors and emerging technologies.
  o Organizational fiduciary, budgetary and financial methods and practices.
  o Business and management principles involved in strategic planning, resource allocation, leadership techniques, production methods, and coordination of people and resources.

Desired:
• Healthcare technology experience within an academic environment is strongly desired.
• Master’s degree preferred.
• A senior level technology background with a large physician practice will differentiate candidates.
• Epic experience is a strong plus.
• Experience with telemedicine is a plus.
• A background in electronic security is strongly desired.

Detailed position requirements and more information can be found on the full position profile, available on request.
Community Information

Baltimore is Maryland’s largest city and economic hub, with a strong restaurant scene, art museums, four professional sports teams, and is home to two major universities.

Procedure for Candidacy

Interested candidates should submit their resume to Steve Bennett or apply online at kirbypartners.com.

For more information contact:
Steve Bennett
Vice President
407.788.7307
sbennett@kirbypartners.com

Kirby Partners is a leading executive search firm specializing exclusively in healthcare IT and cyber security. We leverage our 28 years of experience to efficiently place leaders at top organizations.